

Cub Scout Account Unit Guidelines For Pack 320 General Greene District

Our Pack Committee will set a yearly Popcorn Sales goal to ensure that we offer the *Ideal Year of Scouting* for all of our Cub Scouts.

The percentage that will be credited to each Cub Scout's Individual Scout Account is 10% of the Cub Scouts total sales.

If the Cub Scout drops out of Cub Scouts any remaining balance will stay in the Cub Scout's account for one calendar year. If the Cub Scout does not rejoin or transfer to another unit during the calendar year, the remaining balance will be transferred to Pack 320's general fund.

If the Cub Scout transfers to another Cub Scout unit any remaining balance will be transferred to the new unit upon a written request signed by the Cub Scout, their parents and the Unit Leader of the new unit along with an address for the unit treasurer. A check to the new unit will be written from the Pack Individual Scout Account.

If a Webelos Scout transfers to a Troop and he has a remaining balance, the remaining balance will be sent to the Troop upon a written request signed by the Webelos Scout, their parents and the Troop Leader of the new Troop along with an address for the unit treasurer. A check to the Troop will be written from the Pack Individual Scout Account.

The Individual Scout Account can be used for Scouting related activities and purchases **only**. Approved purchases could include uniforms or handbooks from the Scouting Store, tents, sleeping bags, registration fees for Scouting activities, annual recharter fees, etc. In the case of questionable reimbursements the Pack Committee shall review the purchase and render a final decision.

All requests for reimbursement must be accompanied by a receipt.

If the Pack conducts another fundraiser during the Scouting year, the profit from the fundraiser will be deposited into the Pack's general fund.

A parent may request a copy of their Cub Scout's current balance in the Individual Scout Account and the information will be provided as soon as possible.

In the event a Cub Scout wishes to use their Individual Scout Account balance to pay for activities and events, the Cub Scout must submit a payment voucher signed by the Cub Scout and their parents. The payment voucher must be submitted by the stated registration deadline for the activity or event.

All records of the Individual Scout Account will be maintained in Excel.

At the end of the Scouting year any remaining balance for a Cub Scout's Individual Scout Account will remain in the Cub Scout's name and will be available for use the following Scouting year.

If the Cub Scout wishes to use their Individual Scout Account and the available balance is insufficient to cover the expenditure the Cub Scout may:

1. Use the balance of the Individual Scout Account and pay the remaining amount by cash or check; or
2. Pay the entire amount by cash or check leaving the Individual Scout Account balance unchanged.

These guidelines are considered to be accurate as of August 18, 2008. The Pack Committee reserves the right to update or clarify these guidelines as circumstances warrant. Any changes to these guidelines will be provided to the Cub Scout, their parents and posted on the Pack website.

Any questions or concerns regarding this policy should be submitted to the Cubmaster or the Pack Committee.